

TRANSITION ASSISTANCE PROGRAM (TAP)



Transition GPS Virtual Curriculum

The Transition GPS (Goals, Plans, Success) curriculum is a critical component of the redesigned Transition Assistance Program (TAP). Transition GPS is an outcome-based, curriculum with standardized learning objectives that transforms the way the military prepares Service members transitioning to civilian life to pursue their career goals after separation from Active Duty. It is designed to help Service members meet mandatory Career Readiness Standards (CRS), regardless of their occupational field or military branch, and be “career ready” prior to transition.

In addition to in-person classroom training, a Transition GPS Virtual Curriculum is available through Joint Knowledge Online (JKO). It can be accessed by all Service members, spouses, and Veterans at any time to support long-term career planning and help prepare transitioning Service members to meet CRS. The Virtual Curriculum does not replace classroom training, but is a critical component of the redesigned TAP, enabling career planning earlier as part of the Military Life Cycle (MLC) implementation model.

KEY ROLES AND RESPONSIBILITIES

Service Members

Develop an Individual Development Plan (IDP) or an ITP if you are approaching your transition date (*templates are available at www.DoDTAP.mil*); use these to identify your career goals; then explore the Virtual Curriculum at any time to learn more about how to prepare for a successful transition

Commanders

Encourage your Service members to use the Virtual Curriculum as they begin to consider their careers after Active Duty, even if they are more than 12 months away from transition, to help ensure they meet CRS

TAP Managers

Work with local Commanders to inform Service members about the Virtual Curriculum, and how they and their spouses can use it at any time to better understand their career options

Ensure Service members and their families are aware of the options to access the Virtual Curriculum, such as through the Department of Labor at www.dol.gov/vets/

COURSE OFFERINGS:

While activities such as Pre-separation Counseling, Individual Transition Plan (ITP) reviews, Veterans Affairs (VA) Benefits Briefings, and the Department of Labor (DOL) Employment Workshop will still involve face-to-face meetings with TAP counselors, the Virtual Curriculum contains online Transition GPS training courses including:

- >> *VA Benefits I and II Briefings*
- >> *Resilient Transitions*
- >> *Financial Planning for Transition*
- >> *Military Occupational Code (MOC) Crosswalk*
- >> *DOL Employment Workshop*
- >> *Accessing Higher Education Track*
- >> *Career Technical Track*
- >> *Entrepreneurship Track*

INSTRUCTIONS:

To access the Virtual Curriculum, please visit <https://jkodirect.jten.mil> and follow the instructions below.

- >> **Create a JKO Account:** In the “CAC Login” box, select “Login using my CAC.” Non-CAC users follow instructions provided under the “Login Options” section to submit an account request to the JKO Help Desk
- >> **Select a Course:** Select the “Course Catalog” tab at top of the page and search for Transition GPS using the search field above “Course Number” or “Title.” Enter “TGPS” and select the “Search” button. Your screen will update showing all the Transition GPS courses
- >> **Take Course(s):** To enroll in a course select the “Enroll” button associated with it in the “Course Status” column and “Continue” to confirm your selection. You can start the course immediately by selecting the “Launch” button
- >> **Receive Course Completion Certificate(s):** After completing a course the record transitions from the course listing in “My Training” to the “Certificates” tab. To access and print course completion certificates, select the “Certificate” tab and the “Certificate” icon in the “Certificate” column at the right of the course title



For more information about TAP contact your local installation Transition Assistance Office or visit

www.DoDTAP.mil

PREPARE TO
SUCCEED